

Care Home Information Sheet

Setting up of Occupational Therapy Service within Residential Unit

Meeting with key people in organisation ie Care Home owner, Regional Manager, Unit Manager,

Keyworkers to:

- Discuss/offer advice and guidance on type of OT service required
- Discuss/identify functional needs of resident with Key workers, carers, service user (if able)
- To have tour of Care Unit and meet residents
- Writing up meeting in form of brief ' report' and provide plan of action/recommendations for service to be provided

Meeting to be based on 4/5 hours of professional time

Report to include:

- Identified problems/ needs of service user/Care staff/Service in general – (where the gaps are)
- Identified risks
- Recommendations with costs for equipment, adaptations, training etc
- Summary/outcome
- **For Group reports** - provide one overall report which includes assessment of the environment, service users and care staff to ensure safe practise/standards within home.

Report to be maximum of 2 hours of professional time

Sessional work on an Individual/Group basis

- To arrange individual and/or group sessions in a block eg 6 sessions, ongoing as needs arise as discussed at meeting with Key people – as agreed at meeting.

Sessions to be about 1 hour or as agreed with Keyworker and to provide progress report after each session or at end of block as agreed at onset of job

If you have any further questions, or if there is any other way in which we can help, please do not hesitate to call us on 01223 501603 and ask to speak with Delia Naylor – Co director of Access Independent or Annalisa Roper – OT Contracts Manager.



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